



ONE CITY. ONE JACKSONVILLE.

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Procurement Division  
Equal Business Opportunity Office  
Ed Ball Building  
214 N. Hogan Street, Suite 800  
Jacksonville, Florida 32202

## JSEB Monitoring Committee Meeting

January 13, 2021

Ed Ball Building, Room 825

### Minutes

Present: Leslie Campbell, Jessie Spradley, Nina Sickler, Tina Meskel  
Absent: Charles Freshwater  
Staff: Dinah Coleman-Mason, Sheliah Brown, and Aileen Cruz

Chair Leslie Campbell called the meeting to order at 2:05 p.m.

Public comments: None

Chair Leslie Campbell welcomed everyone to the meeting.

Dinah Coleman-Mason introduced herself as the new Equal Business Opportunity Office (EBO) Jacksonville Small and Emerging Business Administrator. Ms. Coleman-Mason explained the distinction between EBO and the Jacksonville Small and Emerging Business (JSEB) Program. She further stated that she began her role January 4<sup>th</sup>; since beginning her role she has had the opportunity to review the current status of the program in comparison to what the program once was. Ms. Coleman-Mason stated that she would like to reenact prior program practices that she believes are necessary for the success of the program. Chair Leslie Campbell asked EBO/JSEB Administrator Dinah Coleman-Mason what other changes does she plan on implementing? The EBO/JSEB Administrator discussed possible program changes. Chair Leslie Campbell asked the EBO/JSEB Administrator to explain the tier program, Ms. Coleman-Mason explained the details of the program. Committee Member Tina Meskel asked Ms. Coleman-Mason if she had any expectations of the Committee. Ms. Coleman-Mason stated that she welcomes the support of the Committee.

Chair Leslie Campbell advised the Committee to begin reviewing the 2019-2020 JSEB Survey. She suggested that the questions should not resemble the prior year's survey questions. The EBO/JSEB Administrator agreed and suggested that the survey questions should be more specific. Committee Member Tina Meskel suggested that the survey provide an option where

JSEB Vendors can be contacted. Chair Leslie Campbell also suggested a JSEB Meet and Greet for all JSEB Vendors. The 2019-2020 JSEB Survey will continue to be reviewed at the next Monitoring Committee meeting.

The next JSEB Monitoring Committee Meeting will be held on Wednesday April 21, 2021 from 2:00 pm-4:00 pm.

Meeting Adjourned: 4:00 p.m.